

- Windsor Essex County Environment Committee - Delegation Policy



The procedure for delegation to the Windsor Essex County Environment Committee (WECEC) is as follows:

- 1) The WECEC Coordinator must be contacted directly and be provided with the following information:
 - a. Project proponent information
 - b. Timeline of project implementation
 - c. Project details

Coordinator contact information:

Averil Parent

WECEC Coordinator

aparent@city.windsor.on.ca

519.253.7111 ext. 290

- 2) If your request is not urgent, the Coordinator will respond by introducing your project at the next WECEC meeting.

If your request is urgent, the Coordinator will respond by sending information about your project to committee members as soon as possible, and contact you regarding further action.

- 3) In both cases, the result will most likely include either one or all, of the following scenarios:
 - a. WECEC may request more literature regarding your project and may request some preliminary questions be answered;
 - b. WECEC may request that your project be presented to the committee at the following WECEC meeting*;
 - c. WECEC may submit written questions to be answered before deciding on how to proceed with comment regarding the project.

**Presentations to WECEC may be up to a maximum of 15 minutes long. Presentations less than 15 minutes are also welcome. There will be time afterward for a question period. Presentation slides must be sent to the Coordinator at least 1 week prior to the meeting.*