



# THE CITY OF WINDSOR

COUNCIL SERVICES DEPARTMENT

VALERIE CRITCHLEY  
CITY CLERK

IN REPLY, PLEASE REFER  
TO OUR FILE NO. \_\_\_\_\_



December 20, 2010

**TO: ALL MEMBERS OF THE WINDSOR-ESSEX COUNTY ENVIRONMENT COMMITTEE**

\* The minutes of the Committee meeting held December 2, 2010 are attached.

The next meeting of the Windsor and Essex County Environment Committee is scheduled as follows:

**Thursday, January 6, 2011  
5:30 o'clock p.m.  
Windsor Airport Boardroom**

Please notify the undersigned at 519-255-6222, ext. 6430, if you are unable to attend.

Yours very truly,

Susan Vadori  
Committee Coordinator (A)

SV/  
Windsor, Ontario December 2, 2010

A meeting of the **Windsor- Essex County Environment Committee** is held this day commencing at 6:00 o'clock p.m. at Remasco Facility 1746 Seacliff Drive, there being the following members:

Councillor Percy Hatfield  
Councillor Alan Halberstadt (arrives at 6:40 o'clock p.m.)  
Matthew Child  
Dean Clevett  
Derek Coronado  
Rick Coronado  
David Diemer  
Phil Roberts

**Regrets received from:**

Frank Butler  
Susan Sawyer-Beaulieu  
Mark Bartlett  
Troy Brian  
Tim Stratichuk

**Guests in attendance:**

Jim Gallant, P. Eng. Remasco

**Also present re the following resource personnel:**

Steve Kapusta, Planner II  
Averil Parent, WECEC Coordinator  
Karina Richters, Environmental Coordinator  
Susan Vadori, (A) Committee Coordinator

**1. CALL TO ORDER**

The Co-Chair calls the meeting to order at 6:15 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

As there are an insufficient number of members to constitute a quorum, it is generally agreed that the actions be confirmed and ratified at the next meeting.

The WECEC members present commence the tour of the Remasco Facility located at 1746 Seacliff Drive. The extensive tour is guided by Jim Gallant, P. Eng of Remasco.

Due to the insufficient number of members present and the lengthy tour of the Remasco facility, the members generally agree to consider the December 2, 2010 Agenda at the scheduled WECEC meeting of January 6, 2011. The Committee is provided with a quick update regarding the WECEC Climate Change Workshop at the University of Windsor regarding the *Proposed Conference Options* that are brought forward by the WECEC Coordinator attached as Appendix "A".

**3. DECLARATIONS OF CONFLICT**

None declared.

**9. DATE OF NEXT MEETING**

The next meeting is scheduled for Thursday January 6, 2011 at 5:30 o'clock p.m. in the Windsor Airport Board Room.

**10. ADJOURNMENT**

There being no further business, the meeting is adjourned at 8:04 o'clock p.m.

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CHAIR

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COMMITTEE COORDINATOR

**WECEC CLIMATE CHANGE WORKSHOP BUDGET  
University of Windsor**

**PROPOSED**

Venue	Total				
Ambassador Room	\$250.00				
Boardroom	\$50.00				
<b>Food</b>					
120 cups fair trade coffee	\$165.90				
60 cups tea	\$75.00				
Cold Deli Lunch Buffet	\$2,392.50				
	\$15.95/person				
Speakers	Hotel	Mileage	Meals	Speaker Fee	Total
Paul Charbonneau	\$125.00	\$400.00			\$525.00
Health Canada					\$0.00
ICLEI					\$0.00
Bob Willard		\$400.00	\$75.00	\$3,500.00	\$3,975.00
Victoria Rose/My Local Food					\$0.00
Emma Savage, the Environment Network		\$400.00	\$75.00		\$475.00
Federation of Canadian Municipalities	?	?	?	?	?
Advertising					
Windsor Star Ad (paper + online)		1/8 page weekday			\$878.00
Windsor Chamber E-magazine		January, 2 issues			\$49.00
Poster printing - 8.5 x 11		0.49 each X 300			\$147.00
Poster printing - 18 x 24		14.99 each X 20			\$300.00
Conference Materials					
WECEC brochure					\$500.00
Local food map					\$300.00
					<b>TOTAL \$9,282.40</b>

\*Estimated hotel, mileage, & meal allowance

\*1/8 page weekend is \$1,045.00

\*Must be submitted by Jan 1st

\*Estimate

\*Estimate